

**May 24, 2005**

**WEST VIRGINIA BULLETIN NO: WV250-5-6**

**SUBJECT: FNM – Soil and Water Conservation Society Annual Conference.**

**Purpose: To advise employees of the Soil and Water Conservation Society (SWCS) Annual Conference.**

**Expiration Date: September 30, 2005**

**The 2005 Soil and Water Conservation Society (SWCS) Annual Conference will be held in Rochester, New York, July 30-August 4, 2005. This year's theme is "Great Lakes, Great Challenges and Great Opportunities."**

**The NRCS encourages attendance and participation by employees in career related professional organizations that enhance career development and professionalism. The SWCS is conducting the training conference to enhance the awareness and improve the level of education and professional development of employees.**

**The following attendance categories may receive approval consideration by their supervisor on "government time and expense" basis:**

- **Presenting a topical paper or an agenda fulfillment**
- **Regional Chapter Officers and Executive Board Members**
- **Chairperson/Member of the National or Regional Committee/Task Force**
- **Member of Chief's staff**
- **Those receiving an award, citation, or commendation**
- **Training/people who receive training**

**Other employees may request to attend the training conference in the "government time only" category basis if none of the above criteria is satisfied and the employee is a paying member of SWCS.**

**All participants will be responsible for making their individual hotel reservations. The deadline for making room reservations is June 30, 2005. A block of rooms has been reserved under SWCS at the Hyatt Regency and Riverside Convention Center, 125 East Main Street, Rochester, New York 14604. For reservations call (585) 546-1234 or (800) 233-1234.**

**Any employee interested in attending this conference should submit their name for consideration through their supervisor. Nominations must include the employee's name, location, position and justification for attending the conference. These nominations should be faxed to Beth Bishop by June 7, 2005. The travel authorization will be completed at the State Office.**

**If you have questions or need additional information, please contact Ronald Bricker, Budget Officer at (304) 284-7554.**

**/s/ William P. O'Donnell, Acting for  
Ronald L. Hilliard  
State Conservationist**

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